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| Manav Rachna Educational Institutions*NAAC ACCREDITED `A++' GRADE UNIVERSITY* **Academic Session 2024-25** |
| **Internship Notification Form** |
|  **OVERVIEW** |
| Name of the Department/ Campus Unit | Department of Conservative Dentistry and Endodontics, MRDC |
| Website / Other source of Information | https://manavrachna.edu.in/mrdc |
| Profile Type (Teaching/ Non Teaching) | Non teaching |
| Brief write-up on the Department (50 to 75 words) | Conservative Dentistry and Endodontics is the branch of dentistry which deals with treatment of carious, malformed or fractured teeth as well as discolored or esthetic correction and endodontics deals with treatment of pulpal and periapical diseases and Dental Pain Management. |
| **JOB PROFILE** |
|  Designation | Intern |
| Job Description | 1. Making PPTs for lecture- content creation, compilation, editing and proof reading
2. Scientific writing : content creation, research
3. Editing and proof reading
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| Skills Required | Excellent command of the English language, including grammar, syntax, and vocabulary.Ability to write in a variety of styles and tones, depending on the audience and purpose.Excellent written and verbal communication skills.Attention to detail and ability to manage multiple tasks and deadlines.Proficiency in word processing and reference management software. |
| Place of Posting | Department of Conservative Dentistry and Endodontics |
| Duration of Internship (Start and End Date) | 6 months |
| **SALARY DETAILS** |
| Minimum No. Of Hours (As required by the department) | **40 hrs/month** |
| Training Period  | **5 hrs** |
| Stipend paid during training | **No** |
| Bond or Service Contact (If yes, give details) | **Yes (in form of joining letter)** |
| **ELIGIBILITY** |
| Eligible Courses/Branches  | **UG/PG** |

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